

**MINUTES****REGULAR MEETING****February 24, 2026**

The Regular Meeting of the Lake Pewaukee Sanitary District (LPSD) was duly convened on the 24<sup>th</sup> day of February. This meeting was properly noticed. Chairman John Ruf and Commissioners Joseph Boland and Jennifer Barker (7:00 PM) were present. Also in attendance: Attorney Erick Fabyan, CPA Kelli Belt, Thomas Koepp Manager, Recording Secretary Rita Michaelson. Citizen Hans Meyer, and Carl Spencer Win technology.

**Call to Order** – Commissioner John Ruf called the meeting to order at 6:10 P.M.

**Citizens Request** – Hans Meyer reported on some of the issues facing the lake and to address wake surfing regulations. His question was whether it's time to create a Lake Management District.

**Unfinished Business** – Carl Spencer, Win Technology presented the updated proposal for the phone and data network upgrade. Following discussion, J. Ruf signed

**Approval of Minutes** – J. Boland made a motion to approve the Minutes from the meeting of January 27, 2025. J. Ruf seconded. Motion passed.

**Legal Report** – None

**Financial Report** – Kelli Belt, CPA, presented the financial statements for January. The report highlighted any cost variances that may affect the budget. Following the discussion, J. Boland made a motion to approve the January statements as presented and the vouchers for payment. Lake (\$23,894.84) Sewer (\$259,704.13). J. Barker seconded. All Aye. Motion passed.

**Manager's Report:**

**Lake** – T. Koepp reported that at this time D. Koepp is refurbishing a lake harvester in the garage. T. Koepp is waiting for a decision on the job offer for lake foreman which will require obtaining a CDL license within one year.

**Sewer** – T. Koepp reported that the sewer crew cleaned the check valves at PS #6 & PS #11. Cleaning of the wet wells will be done by Expeditors starting in March.

**February 24, 2026**

**Page 2**

**Unfished Business –**

- T. Koepp reported on the February 27th meeting with Neumann Development regarding the Welshire Developers Agreement, the number of building permits, occupancies, the MOU (Memorandum of Understanding) and potential true ups.
- The bid opening for the PS #13 Upgrade and the Pump Station Support Facility will be held on March 9<sup>th</sup> at 2:00 P.M.
- The meeting at the City of Pewaukee for February 19<sup>th</sup> for PS #13 Upgrade and the Pump Station Support Facility was cancelled and changed to March 19, 2026.
- Bid opening for refurbishing three shore barges and to purchase a transporter were opened on February 19<sup>th</sup>. D & D Products bid of \$733,002.00 was accepted. A DNR grant was approved for 50% cost share. Following a discussion T. Koepp requested that we add a new mobilizer to safely transport lake equipment. J. Boland made a Motion to approve the increase to the budgeted amount. Atty Eric Fabyan will review before signing by management. J. Barker 2nds. All aye. Motion approved.
- T. Koepp reported that on March 3<sup>rd</sup>, a Joint Public Hearing will be held with the Town of Delafield & Waukesha County Department of Parks & Land Use to consider the Conditional Use Request by LPSD.
- Discussion was held regarding the current Boat House Policy and a new Detached Building Policy. T. Koepp recommended following the Town of Delafield's Detached Structure Policy. LPSD will charge 1 RUE for Detached Buildings. Attorney E. Fabyan was directed to include in a Policy or Resolution to accommodate being above the 100-year flood plain and 30' from shore.

**New Business –** Following a report by Attorney Fabyan regarding the Pewaukee Townhomes Development (PWC092986002) project, it was determined that it is not under LPSD's jurisdiction and should be handled by the City of Pewaukee. Attorney Fabyan will draft a letter to the City indicating the same.

**February 24, 2026**

**Page 3**

**Next Meeting** – The next monthly meeting is March 24, 2026, at 5:30 P.M. There being no further business brought before the Board; J. Ruf made a Motion to adjourn at 8:12 P.M. J. Boland seconded.

Motion passed.

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Joseph Boland, Secretary

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John F. Ruf, President