

MINUTES**REGULAR MEETING****October 28, 2025**

The Regular Meeting of the Lake Pewaukee Sanitary District (LPSD) was duly convened on the 28th day of October. This meeting was properly noticed. Chairman John Ruf and Commissioners Joseph Boland and Jennifer Barker were present. Also in attendance: Attorney Erick Fabyan, CPA Kelli Belt, Thomas Koepp Manager, Recording Secretary Rita Michaelson, Jim Falicetti, KJ Tax Accounting (by phone); Jon Cameron, Ehlers; Dave Arnott, Ruekert & Mielke; David Groszczyk, Moonshiners Snowmobile Club; Atty. Michael Samuels, Ken Kozickowski, Jared Simon, Dan Anbar CEO, Ben Ganther, for the Andev Senior Housing Project (CBRF Golf Road); and Citizens Richard Nowacki and Thaddeus Groszcek.

Call to Order – Commissioner John Ruf called the meeting to order at 6:00 P.M.

New Business – T. Koepp reported on the agreement to allow the Moonshiners Snowmobile Club to go over our property. Following discussion, J. Boland made a Motion to approve the Recreational Agreement for Public Snowmobile Trail. J. Barker seconded. All Aye, Motion passed.

-T. Koepp reported on the history of the Golf Road property per our records in the minutes. Atty. M. Samuels reported on the background of the project. K. Kozickowski reported that the City of Pewaukee has approved the project with 78 units. Atty. E. Fabyan, LPSD explained the process needed for the Developers Agreement with the City of Pewaukee that would need to include LPSD in a separate section. Following discussion, Atty. Fabyan requested the Andev Group forward him the developer's agreement with the City of Pewaukee for review to be further discussed at our next meeting. Also, T. Koepp requested that they send the site plans to our engineers for review prior to our next meeting.

Citizens Request – None

Approval of Minutes – J. Boland made a motion to approve the Minutes from the meeting September 23, 2025, and Special meeting September 30, 2025, as presented. J. Barker seconded. Motion passed.

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MINUTES OF THE PUBLIC HEARING FOR THE PROPOSED BUDGET 2026

The public hearing for the adoption of the proposed 2026 Budget for Lake Pewaukee Sanitary District was duly convened at 6:25 P.M. at the administration building on October 28, 2025. The meeting was properly noticed. Present at the hearing were, Chairman John Ruf, Commissioners Joseph Boland and Jennifer Barker; Thomas Koepp, Manager; Erick Fabyan, Attorney; Kelli Belt, CPA Recording Secretary Rita Michaelson and Citizens Richard Nowacki and Thaddeus Groszczek.

Kelli Belt, CPA gave a review of the proposed budget. The sewer user charge for 2026 has increased to \$197.00 per quarter. There will be a 5% increase in Contribution in Aid, 15% in the Wetland Charge, and 102% to WWTC due to needed upgrades to lift station & support buildings. The Lake budget includes billing the City of Pewaukee and a tax levy to the Town of Delafield of \$283,500.00 each submitted.

After the review and following discussion of the proposed budget and hearing no objections, John Ruf requested a Motion. Joseph Boland made a Motion to approve the 2026 Budget as presented. Jennifer Barker seconded. All said aye. Motion passed. The Budget Hearing closed at 6:50 P.M.

Financial Report – Kelli Belt, CPA, presented the financial statements for September. The report highlighted any cost variances that may affect the budget. Following the discussion, J. Boland made a motion to approve the September statements as presented and the vouchers for payment. Lake (\$28,765.72) Sewer (\$167,975.85). J. Barker seconded. All Aye, Motion passed.

Legal Report – None

Manager's Report:

Lake – T. Koepp reported that the lake cleanup will end on Friday, October 31st. Already have removed some of the equipment this week. D. Koepp will do the WDNR Lake report.

Sewer – T. Koepp reported that the annual sewer flushing is behind but still in progress.

Visu-Sewer is currently televising the sewer system throughout the District. Areas to be televised do not need to be flushed this year.

Unfinished Business-

- Developments/Policies/Ordinances. Nothing to report currently.

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- Jon Cameron, Ehlers, reported that the LPSD potential upgrade of the Pump Station Support Facility and PS # 13, has been successfully submitted to the WDNR and we are on the proposed list to be potentially funded.

-Dave Arnott, Ruekert & Mielke did a forecast on what the next steps in the process are. The WDNR's list comes out in mid-December. Advertising for bids will be in January

- Discussion on network and phone upgrade will be moved to next month.

New Business cont'd – T. Koepp reported that we have received a 50% Grant from the DNR in the amount of \$3 81,143.00 to refurbish three shore barges and purchase a transporter. We have received an advance in the amount of \$190,791.00. D. Koepp will prepare the formal documents for the bidding. J. Boland made a Motion to Publicly Bid out and purchase a transporter and rebuild three (3) shore barges. J. Ruf seconded. All aye. Motion passed.

-Discussion & possible action Employee Procedure & Practices Handbook- No update this year.

Next Meeting – The next monthly meeting is November 25, 2025, at 6:00 P.M. There being no further business brought before the Board; J. Boland made a Motion to adjourn at 7:20 P.M. J. Ruf seconded. Motion passed.

Joseph Boland, Secretary

John F. Ruf, President