

MINUTES**REGULAR MEETING****September 23, 2025**

The Regular Meeting of the Lake Pewaukee Sanitary District (LPSD) was duly convened on the 23rd day of September. This meeting was properly noticed. Chairman John Ruf and Commissioners Joseph Boland and Jennifer Barker were present. Also in attendance: Attorney Erick Fabyan, CPA Kelli Belt, Thomas Koepp Manager, Recording Secretary Rita Michaelson, Jim Falicetti, KJ Tax Accounting; Jonathan Schatz, Huntington Bank; Jon Wallenkamp, Kueny Architect; Dave Arnott, Ruekert & Mielke; and Andy & Kelyn Navarrete

Call to Order – Commissioner John Ruf called the meeting to order at 6:34 P.M.

Citizens Request – None

Approval of Minutes – J. Boland made a motion to approve the Minutes from the August 26, 2025, meeting as presented. J. Barker seconded. Motion passed.

Financial Report – Kelli Belt, CPA, presented the financial statements for August. The report highlighted any cost variances that may affect the budget. Following the discussion, J. Boland made a motion to approve the August statements as presented and the vouchers for payment. Lake (\$36,074.48) Sewer (\$149,488.36). J. Barker seconded. All Aye, Motion passed.

Legal Report – None

Manager's Report:

Sewer – T. Koepp reported that the annual sewer flushing is currently half completed. He also gave an updated report regarding the construction of the Force Main project on Prospect Avenue and Oak Street. The curbs are projected to be done by October 1, 2025, and grass seeding to follow.

Lake – T. Koepp reported that for the fall we have a crew of four people. At this time, they are still harvesting. They will start removing some of the lake equipment in mid-October, and lake cleanup will go until the end of October, of course weather permitting.

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New Business- T. Koepp presented drawings of the proposed driveway improvements on an easement to the Navarrete property (PwC0934082.001) to widen it. Following the discussion, it was requested to put the item on the Special Meeting Agenda, September 30. T. Koepp will meet with Mr. Navarrete on site this Thursday.

Unfinished Business-

- Developments/Policies/Ordinances. Nothing to report at this time.
- Jon Wallenkamp, Kueny Architects presented the LPSD potential upgrade of the Pump Station Support Facility and PS # 13.
- Dave Arnott, Ruekert & Mileke reported that he will be ready to submit the application for the Clean Water Loan by Tuesday, September 30, 2025, for the upgrade of the Pump Station Support Facility and PS #13.
- T. Koepp will contact Ehlers for an update regarding the draft of the (WWTC-Wastewater Treatment & Capacity Charge) (Ordinance #102) from the Fee Schedule.
- Discussion on network and phone upgrade will be moved to next month.

Financial Report cont'd- Jim Falsetti, CPA, KJ Tax Accounting, presented a report on his findings on the rate study and how that would affect the 2026 Budget - Schedule of Fees along with scenarios of what needs to be done to cover the cost of a \$13,000,000.00 loan. Johnathan Schultz, Huntington Bank presented a Term Sheet for a privately placed Bond for \$13,000,000.00. A discussion followed regarding the various options to borrow monies for the Pump Station Support Facility and upgrade of PS #13 and how it will affect the 2026 Schedule of Fees.

New Business cont'd - Following a discussion regarding the possibility of a loan from the DNR Clean Water Fund, J. Ruf made a Motion to execute Resolution 2025-03 -Resolution for Interim Financing Reimbursement for Sanitary Sewer Upgrades to help cover the cost of the upgrades, J. Boland, seconded. All in favor – Aye.

Following a discussion regarding Resolution 2025-04, as to the appointment of a representative for signing LPSD Wastewater management System Improvements and all related activities. No action was taken.

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Financial Report cont'd- Kelli Belt, CPA presented the Preliminary Budget for 2026. Due to the amount of time needed to discuss the budget in detail, a special meeting will be held on September 30, 2025.

For 2026. Koepp presented the preliminary results of the Sewer Rate Study being done by Ehlers.

Next Meeting – A Special Meeting to further discuss the budget will be held on September 30, 2025, at 6:00 PM. The next monthly meeting is October 28, 2025, at 6:00 P.M. There being no further business brought before the Board; J. Ruf made a Motion to adjourn at 10:35 P.M. J. Boland seconded. Motion passed.

Joseph Boland, Secretary

John F. Ruf, President