

MINUTES

REGULAR MEETING

August 26, 2025

The Regular Meeting of the Lake Pewaukee Sanitary District (LPSD) was duly convened on the 26th day of August. This meeting was properly noticed. Chairman John Ruf and Commissioners Joseph Boland and Jennifer Barker were present. Also in attendance: Attorney Erick Fabyan, CPA Kelli Belt, Thomas Koepp Manager, Recording Secretary Rita Michaelson and Jim Bitzan, KJ Tax Accounting.

Call to Order – Commissioner John Ruf called the meeting to order at 6:30 P.M.

Citizens Request – Jim Bitzan, KJ Tax Accounting to represent Jim Falicetti Consulting regarding our schedule of fees.

Approval of Minutes – J. Boland made a motion to approve the Minutes from the July 22, 2025, meeting as presented. J. Barker seconded. Motion passed.

Financial Report – Kelli Belt, CPA, presented the financial statements for July. The report highlighted any cost variances that may affect the budget. Following the discussion, J. Boland made a motion to approve the July statements as presented and the vouchers for payment. Lake (\$56,537.3740) Sewer (\$240,607.68). J. Barker seconded. All Aye, Motion passed.

Legal Report – Attorney Fabyan reported on the issue of the placement of buoys on the lake, especially between Peninsula Drive and the island. T. Koepp and E. Fabyan will set up a meeting with the City of Pewaukee and the lake patrol regarding enforcement and location of the buoys.

Manager's Report:

Sewer – T. Koepp reported on the sewer bypass that occurred on August 10th due to the 10" of rain. The WDNR was notified within 24 hours, plus Public Notice was made.

The force main project is half completed on Hwy SS. Paving of Hwy SS will be done to the section that is completed and is expected to occur on September 11, 2025.

Lake – By the end of this week, most of the crew will be back at school. We will have about four people for the fall. The lake level is still coming down and should be at summer level in a few days.

Dakota Koepp presented at the Waterway Commission Grant meeting and LPSD received a 50% matching grant for equipment.

Discussion was held regarding the placement of new signage on the dam for lake level and also a new ruler by the PYC.

Unfinished Business-

- Developments/Policies/Ordinances. T. Koepp reported that Welshire Farms will be starting Phase II pending WDNR approval

-T. Koepp reported that he and the LPSD staff (Cory, Bob and Dakota), will be attending a meeting at Ruekert-Mielke to review the design plans for PS. 13 upgrade which are 60% completed.

-T. Koepp presented the Request for Qualification and Fee Schedule from Kueny Architects for the upgrade of the lake building. Following discussion, J. Boland made a Motion to engage Kueny Architects to prepare plans and specs for the lake building not to exceed \$50,000.00. J. Barker seconded. Motion passed.

New Business – T. Koepp presented the preliminary results of the Sewer Rate Study being done by Ehlers. Discussion followed regarding the (WWTC-Wastewater Treatment & Capacity Charge) (Ordinance #102) from the Fee Schedule. LPSD will request that Ehlers be at the next meeting to present results.

- Discussion was held regarding the update to our phone system. Carl Spencer, Digicorp will be asked to present at one of the next meetings.

Next Meeting - The next monthly meeting is September 23, 2025, at 6:30 P.M. There being no further business brought before the Board; J. Boland made a Motion to adjourn at 8:08 P.M.. J. Ruf seconded. Motion passed.

Joseph Boland, Secretary
John F. Ruf, President