

**MINUTES****REGULAR MEETING****APRIL 29, 2025**

The Regular Meeting of the Lake Pewaukee Sanitary District (LPSD) was duly convened on the 29<sup>th</sup> day of April. This meeting was properly noticed. Chairman John Ruf, Commissioner Joseph Boland and Jennifer Barker were present. Also, in attendance: Thomas Koepp, Manager; Kelli Belt, Accountant: Recording Secretary, Rita Michaelson: and Amber Kreuser, Utilities & Office Assistant.

**Call to Order** – Commissioner John Ruf called the meeting to order at 6:30 P.M.

**Citizens Request** – None

**Approval of Minutes** – J. Boland made a motion to approve the Minutes from the March 25, 2025, meeting as presented. J. Ruf seconded. Motion passed.

**Financial Report** – Kelli Belt, Accountant presented the financial statements for March. The report highlighted any cost variances that may affect the budget. Following the discussion, J. Boland made a motion to approve the March statements as presented and the vouchers for payment. Lake (\$5,039.51) Sewer (\$105,136.58). J. Barker seconded. Motion passed

**Legal Report** –None

**Unfinished Business**- T. Koepp presented the Ruekert-Mielke summary of bids for the Lift Station No #13 Force Main project that was opened on April 17, 2025, along with the recommendation of the apparent low bidder. Following discussion, J. Boland made a Motion to approve D.F. Tomasini Contractors, Inc be awarded the Lift Station No.13 Force Main contract, with “Alternate A”, contingent on DNR approval of the project, in the amount of \$1,813,388.00. J. Ruf seconded. Motion passed.

- T. Koepp has a request from Waukesha State Bank Updated Commitment Letter for \$3,000,000.00 will require a new Resolution.

**Manager’s Report:**

**Lake** – The lake crew has been hired.

The weed pad is currently full. Welshire subdivision has given us permission to dispose of the weed dirt and D. Koepp has taken at least 15 loads over there.

We received a phone call regarding a plume in the lake. T. Koepp found silt fencing down in two areas and resolved the issue with onsite contractors and developers.

J. Ruf mentioned that the Lake Committee made a recommendation to place the maps of "Recommended Operating Area for Wake Sports" at all of the launch ramps.

**Sewer** – T. Koepp reported that the televising contracts with Visu-Sewer have been signed. When they start televising and if any issues are found, depending on the cost of the repairs, it will either be repaired as they go, or if the repairs reach a certain dollar amount, the project will be discussed at the next meeting.

**Unfinished Business cont'd–**

– T. Koepp is in the process of reviewing the request for a letter of credit reduction for Welshire Phase One. The plans for Phase Two, for the nine condos, are being reviewed by Ruekert & Mielke.

- PS #9,12 & 14 upgrade is near final completion. A punch list was submitted last week.

-J. Ruf and T. Koepp met with Jon Wallenkamp, Kueny Architects, who presented the preliminary plans for the sewer building and the lake building. The plans were distributed to the Board members for review and comments.

A discussion was held regarding the lake building 30' boat launch easement.

– J. Ruf and T. Koepp met with Ruekert & Mielke to discuss the PS #13 Engineering project for design and construction administration to discuss pros and cons of the alternate down Oak Street.

**Next Meeting** - The next monthly meeting is May 27, 2025, at 6:30 P.M. There being no further business brought before the Board; J. Boland made a Motion to adjourn at 7:55 P.M. J. Barker seconded. Motion passed.

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Joseph Boland, Secretary  
John F. Ruf, President