

**MINUTES****REGULAR MEETING****May 28, 2024**

The Regular Meeting of the Lake Pewaukee Sanitary District (LPSD) was duly convened on the 28th day of May. This meeting was properly noticed. Chairman John Ruf and Commissioner Joseph Boland and Jennifer Barker were present. Also, in attendance: Erick Fabyan, Attorney; Kelli Belt, CPA; Thomas Koepp, Manager; Jon Cameron, Ehlers Public Finance Advisors; John Wallenkamp, Kueny Architects; Citizen Matt Fennig and Rita Michaelson, Clerk.

**Call to Order** – Commissioner John Ruf called the meeting to order at 6:30 P.M.

**Citizens Request** – None.

**Unfinished Business** – J. Wallenkamp, Kueny Architects gave a project presentation update on the potential building and pumping station expansion/relocation project.

**New Business** – J. Cameron, Ehlers Public Finance Advisors gave a presentation for the proposal for the Sewer Rate Study and financial planning the purpose is for expansion or rebuilding the current administration and pumping stations. Following a discussion, J. Boland made a Motion to approve Ehlers Public Finance Advisors to handle the Sewer Rate Study. J. Barker seconded. All said aye. Motion carried.

**Approval of Minutes** – J. Ruf made a Motion to approve the Minutes from April 23, 2024, meeting as presented. J. Barker seconded. Motion carried.

**Financial Report** – Kelli Belt, CPA presented the financial statements for April. The accountant highlighted any cost variances that affected the reports. Following the discussion, J. Boland made a Motion to approve the April statements as presented and the vouchers for payment. Lake (\$37,281.91) and Sewer (\$199,884.02). J. Barker seconded. Motion carried.

**Legal Report** – Erick Fabyan, Attorney reported that he received a letter from Steven Green, owner of Green Dragonfly Island, regarding wanting to purchase an easement for power from WE Energies. The requested power would either be bored under the lake or a 70’ power line over the lake.

**Manager’s Report:**

**Sewer** – T. Koepp will be attending the WEFTEC 2024 Conference on October 6-8.

- We have received several bids for the Soil Boring project. Will discuss under New Business.

**Lake** – There is a heavy presence of Curly Leaf that came up early. Reported on the condition of the lake. We have hired a full lake crew. All three orange shore barges are out along with transporters and cutters. Wake Board Enhancement - Many lakes are in the process of creating rules regarding the subject. Plan to discuss with the City of Pewaukee, Village of Pewaukee, and the Town of Delafield to get their input. Following discussion, further investigation is needed and give it to the Lake Committee to discuss.

**Unfinished Business** - Developments/Policies/Ordinances: Discussion regarding a Developers Agreement for new developments, is waiting for the Rate Study to be completed. The matter is tabled at this time.

- Village of Pewaukee – Well #4 discharge agreement. An agreement with the Village of Pewaukee has been sent and we are waiting for signatures.
- Lift Station Upgrades- PS # 9, 12 & 14: Work has begun on PS #9. The retaining wall is done, and the slab has been poured. PS #12 & PS #14 buildings are enclosed.

**New Business** - T. Koepp reported on the Annual EcMar Compliance Maintenance report. J. Boland made a Motion to sign Resolution 2024-1. J. Barker seconded. Motion carried.

- Following the discussion regarding the three proposals received for the soil boring project, J. Boland made a Motion to accept the Giles Engineering Associates proposal in the amount of \$12,780.00 but to add 3(three) more soil borings. J. Ruf seconded. Motion carried.

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**Next Meeting** - The next monthly meeting is June 25, 2024, at 6:30 P.M. There being no further business brought before the Board, J. Ruf requested a Motion to adjourn. J. Boland made a Motion to adjourn at 9:25 P.M. J. Barker seconded. Motion carried.

\_\_\_\_\_ Joseph Boland, Secretary

\_\_\_\_\_ John F. Ruf, President