

**MINUTES****REGULAR MEETING****February 20, 2024**

The Regular Meeting of the Lake Pewaukee Sanitary District (LPSD) was duly convened on the 20th day of February. This meeting was properly noticed. Chairman John Ruf and Commissioner Joseph Boland and Jennifer Barker were present. Also, in attendance: Erick Fabyan, Attorney; Thomas Koepp, Manager; Jon Wallenkamp from Kueny Architects, LLC.

**Call to Order** – Commissioner John Ruf called the meeting to order at 6:26 P.M.

**Citizens Request** – None.

**Approval of Minutes** – None.

**Financial Report** – None.

**Legal Report** – Atty Fabyan advised on caselaw regarding sanitary districts and development.

**Manager's Report:**

**Sewer** –.

No new issues.

**Lake** – No new issues.

**Unfinished Business** –

- For the buildings at PS # 9, 12 & 14, buildings are built for 12 & 14; waiting for spring on 9. Pumps arrived at the contractor, who will store them. LPSD will pay for pumps upon receipt of insurance certificate and photos.
- Developments/Policies/Ordinances – T. Koepp provided an annexation request letter from the Thomas family. J. Boland made a Motion to send a letter of recommendation to the Delafield Town Board to include into the district the Thomas farm with tax keys as listed on the annexation request letter. J. Ruf seconded. All voted “Aye” and motion passed. Note – J. Barker arrived late and was not present at this vote.

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- Village of Pewaukee – Well #4 discharge. T. Koepp advised that the Village wants to hook up to the interceptor, and an intermunicipal agreement with the City and Village should be created for pipe maintenance. T. Koepp recommended a meter coming in from the Village to apportion cost.
- Lift Station Upgrades – Upgrades are needed to #11 and 13 due to development. T. Koepp asked Ruekert Mielke to finish the study to determine what to do with 11 and 13. T. Koepp present Ruekert Mielke’s letter with cost breakdown. J. Boland made a Motion to approve T. Koepp to sign the Ruekert Mielke letter approving additional costs to Ruekert Mielke. J. Barker second. All voted “Aye” and the motion passed.
- Oak St. Easement – Atty Fabyan reported as to status of easement.

**New Business –**

- A discussion was held regarding Lake Country Clean Water. J. Barker made a Motion to approve a \$400 donation to Lake Country Clean Water. J. Ruf seconded. All voted “Aye” and the motion passed.
- T. Koepp reported on Hwy SS manhole rehab project and presented a letter from Ruekert Mielke with cost options. J. Boland made a Motion to approve T. Koepp to sign the Ruekert Mielke letter and approved both the base and additional scope within the letter. J. Barker seconded. All voted “Aye” and the motion passed.
- J. Wallenkamp gave a project update on the potential building expansion/relocation project.

**Next Meeting** - The next monthly meeting is March 19, 2024, at 6:30 P.M. There being no further business brought before the Board, J. Boland made a Motion to adjourn at 8:13 P.M. J. Barker seconded and the motion passed.

\_\_\_\_\_ Joseph Boland, Secretary  
\_\_\_\_\_ John F. Ruf, President