

MINUTES

REGULAR MEETING

DECEMBER 19, 2023

The Regular Meeting of the Lake Pewaukee Sanitary District (LPSD) was duly convened on the 19th day of December. This meeting was properly noticed Chairman John Ruf and Commissioner Joseph Boland and Jennifer Barker were present. Also, in attendance: Erick Fabyan, Attorney; Thomas Koepp, Manager; Ruth Shibilski, Accountant; and Recording Secretary, Rita Michaelson.

Call to Order – Commissioner John Ruf called the meeting to order at 5:00 P.M.

Citizens Request – None

Approval of Minutes – J. Boland made a motion to approve the Minutes from the November 21, 2023, meeting as presented. John Ruf seconded. Motion passed.

Financial Report – Ruth Shibilski presented the financial statements for November. The report highlighted any cost variances that may affect the budget. Following the discussion, J. Boland made a motion to approve the November statements as presented and the vouchers for payment. Lake (\$150,361.50) Sewer (\$151,104.96). J. Barker seconded. Motion passed.

Legal Report – New Business - Atty Fabyan reported that he received information regarding the Oak Street easement and sewer connection at 3:00 P.M. today but wasn't enough time to review for tonight's meeting. There needs to be further research regarding the above matter. T. Koepp is working on it with the attorney.

Manager's Report:

Sewer – The track on the skidsteer is being repaired. Also, changing oil on all vehicles.

Lake – New tires were put on the lake truck. The red truck is being painted, getting a new seat and the floor is being repaired. The shore barges will be next for seasonal maintenance.

Thomas Koepp was a witness for the DNR at the hearing for the contested case for the 22 proposed piers on the lake by Harms Sports Doc. The DNR originally denied the permit.

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Unfinished Business –

- At PS #12 & 14 the buildings are up, roofed, insulated, and sided. PS #9 will need a larger door. We are waiting for the generators.
- Developments/Policies/Ordinances – T. Koepp met with Dan Green and Ed Kranick, Town of Delafield, to discuss our concerns addressing several items in the studies that were done. J. Ruf wants a second letter sent that should include specifics that LPSD wants reviewed. J. Boland wants our concerns summarized.
- Village of Pewaukee - Since there is a new engineer, T. Koepp will discuss the No. 4 well discharge, and agreement between them and LPSD in the new year. Also, will set up a meeting with Rick Wenzel, Brookfield Waste Plant regarding meters, flows and billing.

Lift Station Upgrades – Met with Ruckert Mielke and SEWRPC about future flows and what areas LPSD is required to serve and if that includes going under I-94. Need a Ruckert Mielke proposal to include additional areas (across I-94 and Nagawicka Golf Course) in order to finish the study. Also, will be meeting with Baird to discuss Bonds etc to fund pumping station upgrades in the future.

New Business –

-T. Koepp presented Resolution 2023-02 Clean Water Fund Loan Program and Resolution 2023-03 DNR Lake Protection Grant. Following a discussion, J. Boland made a Motion to approve T. Koepp to submit the resolutions. J. Barker seconded the Motion. All voted Aye.

-At 6:04 P.M. J. Ruf requested a Motion to adjourn to closed executive session as permitted by Wisconsin State Statute [19.85] (1)(c) to discuss a possible property acquisition and to discuss the employee wage and benefit package for 2024 as presented by Accountant Ruth Shibilski. A roll call vote was taken.: Commissioner J. Ruf, J Boland and J. Barker all voted aye. Attorney Fabyan, Thomas Koepp Manager, Accountant, Ruth Shibilski and Rita Michaelson Clerk were also present.

Following the discussion on the possible property acquisition, it was requested that Rita Michaelson, Clerk leave at 6:24 P.M. to discuss the employee wage and benefit package for 2024.

Following the discussion on the wage & the benefit package for 2024 for staff, it was requested that T. Koepp leave the room at 6:41 P.M. to further discuss T. Koepp's wage & benefit package.

Following the above discussion, J. Ruf made a Motion at 6:44 P.M. to terminate the closed session and go back into open session. J. Barker 2nd. A roll call vote was taken. Commissioners J. Ruf, J. Boland, and J. Barker all voted aye.

Following further discussion in open session, a Motion was made by J. Boland to approve the wage and compensation recommendations as discussed in closed session, and to approve the SEP contribution for 2023 to remain at the current eleven percent (11%) of gross wages. J. Boland seconded and all voted aye.

J. Boland made a Motion to authorize Thomas Koepp to attempt to acquire real estate as discussed in closed session. J. Barker seconded the motion. All voted Aye.

Next Meeting - The next monthly meeting is January 16, 2024, at 6:30 P.M. There being no further business brought before the Board, J. Barker made a Motion to adjourn at 6:46 P.M. J. Boland seconded. Motion passed.

_____ Joseph Boland, Secretary

_____ John F. Ruf, President