

## MINUTES OF THE PUBLIC HEARING FOR THE PROPOSED BUDGET 2024

The public hearing for the adoption of the proposed 2024 Budget for Lake Pewaukee Sanitary District was duly convened at 6:15 P.M. at the administration building on October 17, 2023. The meeting was properly noticed. Present at the hearing were, Chairman John Ruf, Commissioners Joseph Boland and Jennifer Barker; Thomas Koepp, Manager via conference call; Erick Fabyan, Attorney; Ruth Shibilski, Accountant; and Recording Secretary Rita Michaelsen.

Accountant Ruth Shibilski gave a review of the proposed budget. The sewer user charge for 2024 is increased to \$151.00 per quarter. There will be a 5% increase in Contribution in Aid and the Wetland Charge. The Lake budget includes billing the City of Pewaukee and a tax levy to the Town of Delafield of \$256,445.00 each submitted.

After the review and following discussion of the proposed budget and hearing no objections, John Ruf requested a Motion. Joseph Boland made a Motion to approve the 2024 Budget as presented. Jennifer Barker seconded. All said aye. Motion passed. The Budget Hearing closed at 7:15 P.M.

### MINUTES

### REGULAR MEETING

OCTOBER 17, 2023

The Regular Meeting of the Lake Pewaukee Sanitary District (LPSD) was duly convened on the 17<sup>th</sup> day of October. This meeting was properly noticed. Chairman Ruf and Commissioners Joseph Boland and Jennifer Barker were present. Thomas Koepp, Manager (by phone), Also in attendance: Erick Fabyan, Attorney; Ruth Shibilski, Accountant and Recording Secretary, Rita Michaelsen.

**Call to Order** – Commissioner John Ruf called the regular meeting to order at 7:15 P.M.

**Citizens Request** – None

**Approval of Minutes** – J. Boland made a motion to approve the Minutes from the September 19, 2023, meeting as presented. J. Barker seconded. Motion passed.

**Financial Report** – Ruth Shibilski presented the financial statements for September. The report highlighted any cost variances that may affect the budget. Following the discussion, J. Boland made a motion to approve the September statements as presented and the vouchers for payment. Lake (\$26,014.63) Sewer (\$107,208.69). J. Barker seconded. Motion passed.

**Legal Report** – The attorney presented the City of Pewaukee's Yench Road Stormwater Easement for

signature by J. Ruf, President.

Attorney Fabyan reported regarding a lateral struck by the contractor while installing a fire hydrant on Pear Tree Lane.

**Manager's Report:**

**Sewer** – Flushing is 95% completed for this year.

**Lake** --We have received several positive calls that the fall crew is doing a great job.

In the process of slowly regulating the dam down to the DNR recommended winter level

**Unfinished Business –**

- PS #12, and PS #14 are in the process of stone installed and slabs being laid. PS # 9 is only staked at this time.

- Thomas Farm development – T. Koepp will forward a copy of the GDP Plan Set – Welshire Farm.

- The Stenz property – T. Koepp will forward the report received from Ruckert & Mielke on the Sanitary Sewer Study

- Village of Pewaukee - to date no communication regarding their request to well discharge into LPSD interceptor.

Employee Handbook- Following a discussion held regarding the Employee & Practices Handbook, update of Section III, A2. Designated Manager Pay, insert “and/or Lake Supervisor (2023) “A Motion was made by J. Boland. 2<sup>nd</sup> by J. Barker. All said aye. Motion passed.

**New Business -None**

**Next Meeting** - The next monthly meeting is November 21, 2023, at 6:30P.M. There being no further business brought before the Board, J. Boland made a Motion to adjourn at 7:55 P.M. J. Barker seconded. Motion passed.

\_\_\_\_\_ Joseph Boland, Secretary

\_\_\_\_\_ John F. Ruf, President

