

MINUTES**REGULAR MEETING****September 19, 2023**

The Regular Meeting of the Lake Pewaukee Sanitary District (LPSD) was duly convened on the 19th day of September. This meeting was properly noticed. Chairman John Ruf, Commissioner Joseph Boland and Jennifer Barker were present. Also, in attendance: Thomas Koepp, Manager; Erick Fabyan, Attorney; Ruth Shibilski, Accountant; and Recording Secretary, Rita Michaelsen.

Call to Order – Chairman J. Ruf called the meeting to order at 6:30 P.M.

Citizens Request – None

Approval of Minutes – J. Boland made a motion to approve the Minutes from the August 15, 2023, meeting as presented. J. Barker seconded. Motion passed.

Financial Report – Ruth Shibilski presented the financial statements for August. The report highlighted any cost variances that may affect the budget. Following the discussion, J. Boland made a motion to approve the August statements as presented and the vouchers for payment. Lake (\$36,034.43) Sewer (\$144,849.67). J. Barker seconded. Motion passed.

The accountant presented the preliminary budget assumptions for 2024. A discussion followed the presentation. The quarterly sewer charge is anticipated to increase from \$143.00 per quarter to \$151.00 due to operating and equipment replacement costs.

Legal Report – The attorney presented the Lake Patrol Equipment Rental agreement that was received back from the City of Pewaukee for signature by J. Ruf, President.

Following a discussion, a Motion to approve the City of Pewaukee's Yench Road Stormwater Easement contingent on our Attorneys final approval was made by J. Barker, 2nd by J. Boland. Motion passed.

Manager's Report:

Lake --Currently we have four part-time lake employees and two full-time. Interviewed two more today and hired one.

Discussion regarding the possible purchase of a used hoist to be used with our flat barge for repairs.

Sewer – Flushing is 75% completed for this year.

Unfinished Business –

- PS #9, PS #12, and PS #14 have been staked. We Energies gas and electric contracts have been applied for. We would like to lay the slabs this year yet.
- Thomas Farm development – Nothing new at this time.
- The Stenz property – Ruekert & Mielke is verifying the flows from the development are equal to or less than 28 residential houses.
- Village of Pewaukee - to date no communication regarding their request to well discharge into LPSD interceptor.

New Business – Employee Handbook -T. Koepp suggested leaving on until next month for further review.

Next Meeting - The next monthly meeting is October 17, 2023, at 6:15P.M. There being no further business brought before the Board, J. Boland made a Motion to adjourn at 7:50 P.M. J. Barker seconded. Motion passed.

_____ Joseph Boland, Secretary
_____ John F. Ruf, President