

## **MINUTES**

## **REGULAR MEETING**

**April 25, 2023**

The Regular Meeting of the Lake Pewaukee Sanitary District (LPSD) was duly convened on the 25th day of April. This meeting was properly noticed. Chairman John Ruf and Commissioner Joseph Boland and Jennifer Barker were present. Also, in attendance: Thomas Koepp, Manager; Erick Fabyan, Attorney; Ruth Shibilski, Accountant; Recording Secretary, Rita Michaelsen and Chuck Anderson, Engineer.

**Call to Order** – Chairman Ruf called the meeting to order at 6:30 P.M.

**Citizens Request** – None

**Approval of Minutes** – J. Boland made a motion to approve the Minutes from the March 21, 2023 meeting as presented. J. Ruf seconded. Motion passed.

**Financial Report** – Ruth Shibilski presented the financial statements for March. The report highlighted any cost variances that may affect the budget. Following the discussion, J. Boland made a motion to approve the March statements as presented and the vouchers for payment. Lake (\$24,975.19) Sewer (\$108,589.32). J. Barker seconded. Motion passed.

**Legal Report** – Attorney Fabyan reported that the claim against Lake Pewaukee Sanitary District regarding someone slipping on lake weeds was determined to have occurred in the Village of Pewaukee. He advised legal counsel for the insurance company requesting reimbursement that the claim was outside of the District, that the District had no employees working in that area, and that they should contact the Village of Pewaukee. Attorney Fabyan heard nothing further from legal counsel.

**Manager's Report:**

**Lake** – Half of the lake equipment is in. A full lake crew has been hired.

**Unfinished Business** – The City of Pewaukee approved PS #9 and PS #12 easements and now are in the process to prepare for bidding.

Discussion was held regarding the letter dated April 14, 2023 that was received from the Town of Delafield regarding the Thomas Farm development. T. Koepp presented the draft of his letter in response to the Town of Delafield's correspondence. The Board requested that the report be shared with Tim Barbeau, Town of Delafield.

T. Koepp reported that Ruekert & Mielke Engineering is producing a project manual and publicly bidding out the sewer televising since a larger section is being done, which increases costs and therefore requires the job to be put out for bid. Discussion was held regarding the televising and what areas are to be done. Bid packages will be out in the next month or so.

Discussion was held regarding the Village of Pewaukee's request to well discharge into LPSD interceptor. Chuck Anderson, Engineer that designed LPSD's system gave the history on its construction and capacity.  
**Sewer** – Will be reported under unfinished business.

**New Business –**

John Wallenkamp, Kueny Architects, that primarily does DPW's, was not present, and will be invited to the next meeting.

**Next Meeting** - The next monthly meeting is May 16, 2023, at 6:30 P.M. There being no further business brought before the Board, J. Barker made a Motion to adjourn at 8:43 P.M. J. Boland seconded. Motion passed.

\_\_\_\_\_ Joseph Boland, Secretary  
\_\_\_\_\_ John F. Ruf, President