

## **MINUTES**

## **REGULAR MEETING**

**APRIL 19, 2022**

The Regular Meeting of the Lake Pewaukee Sanitary District (LPSD) was duly convened on the 19th day of April. This meeting was properly noticed. Chairman John Ruf and Commissioners Jennifer Barker and Joseph Boland were present. Also, in attendance: Attorney Erick Fabyan, James O'Brien, Accountant (by phone), Thomas Koepp, Manager, Ruth Shibilski, owner of SBS Tax, LLC and Recording Secretary, Rita Michaelsen.

**Call to Order** – Chairman John Ruf called the meeting to order at 6:30 P.M.

**Citizens Request** – None

**Approval of Minutes** – J. Barker made a Motion to approve the Minutes as presented from the March 15, 2022, meeting. J. Ruf seconded. Motion passed.

**Legal Report** – Attorney Fabyan presented an easement for signatures (PS #10 - Rocky Point) with the City of Pewaukee.

**Financial Report** – James O'Brien presented the financial statements for March. The report highlighted any cost variances that may affect the budget. Following the discussion, J. Boland made a motion to approve the March statements as presented and the vouchers for payment. Sewer (\$89,480.64). Lake (\$28,942.62) J. Barker seconded. Motion passed.

### **Manager's Report:**

**Sewer** – The wet well cleaning by GFL needs to be rescheduled due to spring road weight restrictions. A hold has been placed on the invoice until corrected and the work is completed.

Work on PS # 1 is near 90% completed, restoration and plantings to be done etc.

The old sewer truck is in the process of being refurbished into a lake truck. Once the work is completed, we will sell the Dakota Dodge truck.

**Lake –** We have already hired ten seasonal employees at this time. We have also lost two of those new employees to the Village of Pewaukee due to a large salary increase. Due to increase in labor, oil, gas etc., most likely we will have to increase lake cleanup 10-15% for next year.

The restoration on the flat barge is now finished and ready to be launched when we have better weather.

**Unfinished Business –**

-T. Koepp reported on the updated Ruckert-Mielke proposal to do engineering services for PS #9,12 & 14 in the amount of \$84,717.00. Following discussion, J. Boland made a Motion to approve the updated contract from Ruckert-Mielke for PS #9,12, & 14 not to exceed \$84,717.00, J. Ruf seconded. Motion passed.

J. Boland made a Motion to approve that T. Koepp has the authority to sign the updated contract in the amount of \$84,717.00. J. Barker seconded. Motion passed.

- Sewer Building Expansion Project. Following a discussion on the progress, T. Koepp reported on his list of a tentative timeline to keep the progress moving forward.
- J. Ruf made a motion to retain Ruth Shibilski, owner of SBS Tax, LLC as the accountant for the District. J. Barker, seconded. Motion passed.

**New Business –** T. Koepp and Attorney Fabyan, presented several items that should be included to update our Developers Agreement. Developers' agreements are presented to the board for review.

**Next Meeting -** The next monthly meeting is May 17, 2022, at 6:30 P.M. There being no further business brought before the Board, J. Boland made a Motion to adjourn at 7:55 P.M. J. Ruf seconded. Motion passed.

\_\_\_\_\_ Joseph Boland, Secretary  
\_\_\_\_\_ John F. Ruf, President