

MINUTES

REGULAR MEETING

FEBRUARY 15, 2022

The Regular Meeting of the Lake Pewaukee Sanitary District (LPSD) was duly convened on the 15th day of February. This meeting was properly noticed Chairman John Ruf and Commissioners Joseph Boland (by phone) and Jennifer Barker were present. Also, in attendance: Thomas Koepp, Manager; James O'Brien, Accountant and Recording Secretary, Rita Michaelsen.

Call to Order – Chairman John Ruf called the meeting to order at 6:30 P.M.

Citizens Request – None

Approval of Minutes – J. Ruf requested a motion be made to approve the Minutes. J. Barker made a Motion to approve the Minutes as presented from the January 18, 2022, meeting as presented.

J. Boland seconded. Motion passed.

Legal Report – None

Financial Report – James O'Brien presented the financial statements for January. The report highlighted any cost variances that may affect the budget. Following the discussion, J. Barker made a motion to approve the January statements as presented and the vouchers for payment. Sewer (\$181,168.45). Lake (\$24,842.01) J. Boland seconded. Motion passed.

Manager's Report:

Sewer – The invoice for wet well cleaning was unusually high, and T. Koepp has had a discussion with the company and how they will settle the billing error. A hold has been placed on the invoice until corrected.

DF Tomasini has completed the Rocky Point repair.

At this time, we have not received the bill from the City of Pewaukee for the Rocky Point Manhole Project that was done through the City of Pewaukee's Water Main and Road Reconstruction Project.

Lake – We are in the process of having the old transport sand blasted and primed at a cost of \$5,650.

T. Koepp reported on current costs of lake equipment compared to what we paid in the past.(Steel prices are up 250%)

Working on the Harvesting Permit and the Aquatic Plant Survey required for the permit. Will be using the DNR data they collected for the Permit and will contact SEWRPC to help with mapping.

SEWRPC will assist LPSD to get the approval of the Lake Management Plan from the Town of Delafield, City of Pewaukee and the Village of Pewaukee.

Will be attending the meeting of the Advisory Committee for Lake Patrol. Discussion on the possibility to either share some expenses or charging a fee to defray some of the expense to rebuild LPSD's flat barge.

Unfinished Business –

Lift Station Engineering Service Contracts: PS #10 is 95% complete. Only need to complete restoration in the spring.

PS #1 is still at 85% complete. This coming Monday they will do work on the Pump Control Panel

PS #9,12 & 14 are scheduled for site visits with Ruckert-Mielke for a proposal to do the engineering.

- Sewer Building Expansion Project. No update at this time.
- Village of Pewaukee - Lake Cleanup. No update at this time.
- J. Ruf and J. Boland reported on the candidates that have been contacted for the position of a functional equivalent of a part-time Chief Financial Officer. Jim O'Brien, Accountant for the District will work with us during the transition once an accountant has been selected.

New Business – None

Next Meeting - The next monthly meeting is March 15, 2022, at 6:30 P.M. There being no further business brought before the Board, J. Boland made a Motion to adjourn at 7:30 P.M. J. Barker seconded. Motion passed.

Joseph Boland, Secretary

John F. Ruf, President