

MINUTES

REGULAR MEETING

JANUARY 18, 2022

The Regular Meeting of the Lake Pewaukee Sanitary District (LPSD) was duly convened on the 18th day of January. This meeting was properly noticed Chairman John Ruf and Commissioners Joseph Boland and Jennifer Barker were present. Also, in attendance: Thomas Koepp, Manager; James O'Brien, Accountant (by phone); and Recording Secretary, Rita Michaelsen.

Call to Order – Chairman John Ruf called the meeting to order at 6:30 P.M.

Citizens Request – None

Approval of Minutes – J. Boland made a motion to approve the Minutes from the December 15, 2021, meeting as presented. J. Barker seconded. Motion passed.

Legal Report – None

Financial Report – James O'Brien presented the financial statements for December. The report highlighted any cost variances that may affect the budget. Following the discussion, J. Boland made a motion to approve the December statements as presented and the vouchers for payment. Lake (\$16,157.01) Sewer (\$164,751.36). J. Ruf seconded. Motion passed.

Manager's Report:

Sewer – Wet Well cleaning has been done, but the invoice was unusually high, and T. Koepp has sent a correspondence requesting a deduction on the invoice for only doing ½ the job.

Ruekert-Mielke is surveying a portion of the remaining "difficult" manholes for GIS mapping.

We have received a quote from Sabel Mechanical for PS #1 internal pipe replacement. J. Boland suggested T. Koepp starts the process of quotes for PS 9,12 & 14.

DF Tomasini will do the Rocky Point repair late next week.

Lake – We are in the process of evaluating whether the old transport should be repaired or replaced.

Working on the Harvesting Permit and the Aquatic Plant Survey required for the permit. Will be using the DNR data they collected for the Permit and will contact SEWRPC to help with mapping.

January 18, 2022
Page 2

SEWRPC will assist LPSD to get the approval of the Lake Management Plan from the Town of Delafield, City of Pewaukee and the Village of Pewaukee.

Unfinished Business –

Lift Station Engineering Service Contracts: PS #10 is 95% complete, and PS #1 is 85% complete. Waiting on the Pump Control Panel

- Sewer Building Expansion Project. Met with Strand to discuss what the next step will be. Go back to City with a concept plan for both buildings and barn.
- J. Ruf and J. Boland reported on the candidates that have been contacted for the position of a functional equivalent of a part-time Chief Financial Officer. Due to tax season quickly approaching, Jim O'Brien, Acct. will work with us during the transition once an accountant has been selected.

New Business – None

Next Meeting - The next monthly meeting is February 15, 2022, at 6:30 P.M. There being no further business brought before the Board, J. Ruf made a Motion to adjourn at 8:30 P.M. J. Boland seconded. Motion passed.

_____ Joseph Boland, Secretary
_____ John F. Ruf, President