

MINUTES**REGULAR MEETING****July 20, 2021**

The Regular Meeting of the Lake Pewaukee Sanitary District (LPSD) was duly convened at the Administration Building on the 20th day of July. This meeting was properly noticed. Chairman John Ruf attended via conference call and Commissioners John Gutenkunst and Joseph Boland were present. Also in attendance: Manager Thomas Koepp; Accountant James O'Brien; Attorney Erick Fabyan and Recording Secretary, Rita Michaelson.

Call to Order – Chairman Ruf called the meeting to order at 6:30 P.M.

Citizens Request – None

Approval of Minutes – J. Boland made a Motion to approve the Minutes from the June 15, 2021, meeting as presented. J. Gutenkunst 2nd. Motion passed.

Financial Report – James O'Brien presented the financial statements for June. The accountant highlighted any cost variances that affected the reports. Following the discussion, J. Boland made a Motion to approve the June statements as presented and the vouchers for payment. Lake (\$48,463.86) Sewer (\$80,291.14). J. Gutenkunst 2nd. The Motion passed.

Legal Report – None

Manager's Report-

Sewer Report – The crew has started the annual flushing of the sewer system. We will be doing the spot repairs in September and October. The section of sewer from Ken Webers to Village PS #1 has not been completed yet.

Lake Report – The east wind has caused a large amount of weeds to blow in areas that normally don't see that quantity of weeds

-Big Red truck needs a transmission. T. Koepp is in the process of getting several quotes.

July 20, 2021

Page 2

- T. Koepp met with Jeff Knutson, Village President, Dan Naze, Public Works, along with Scott Gosse, Administrator for the Village to discuss lake crew hiring and harvesting costs.

Unfinished Business –

Lift Station Engineering Service Contracts:

- PS #2 is done, except for it needs to be keyed correctly.
- PS #4 is done, but needs locks, along with some additional paving.
- PS #10 the building is up and sided, roofed and the generator is in. WE Energies still needs to come and connect.
- PS #1 – T. Koepp is working with Mr. Colombe on his list of easement requirements and restoration items on his property after the work is complete. Attorney Fabyan is reviewing the final easement documents.
- Sewer Building Expansion Project. No updates currently.
- The Employee Procedures & Practices Section F. Disability Insurance revised update was presented by Attorney Fabyan. J. Boland made a Motion to approve the language of Section F. Disability Insurance as presented but are subject to J. Ruf given the opportunity to review and object. J. Gutenkunst 2nd All said aye.

New Business – None

Next Meeting - The next monthly meeting is August 17, 2021, at 6:30 P.M. There being no further business brought before the board, J. Boland made a Motion to adjourn at 7:42 P.M. J. Ruf 2nd. The motion passed unanimously.

Joseph Boland, Secretary

John F. Ruf, President