

**MINUTES****REGULAR MEETING****June 15, 2021**

The Regular Meeting of the Lake Pewaukee Sanitary District (LPSD) was duly convened at the Administration Building on the 15<sup>th</sup> day of June. This meeting was properly noticed. Chairman John Ruf attended via conference call and Commissioners John Gutenkunst and Joseph Boland were present. Also in attendance: Manager Thomas Koepp; Accountant James O'Brien; and Recording Secretary, Rita Michaelson.

**Call to Order** – Chairman Ruf called the meeting to order at 6:30 P.M.

**Citizens Request** – None

**Approval of Minutes** – J. Boland made a Motion to approve the Minutes from the May 18, 2021, meeting as presented. J. Gutenkunst 2nd. Motion passed.

**Financial Report** – James O'Brien presented the financial statements for May. The accountant highlighted any cost variances that affected the reports. Following the discussion, J. Boland made a Motion to approve the May statements as presented and the vouchers for payment. Lake (\$36,563.28) Sewer (\$78,189.44). J. Gutenkunst 2<sup>nd</sup>. The Motion passed.

**Legal Report** – None

**Manager's Report-**

**Lake Report** – A copy of the letter from the Village of Pewaukee to Lake Property Owners regarding Lake Weed Collection was discussed by the board. T. Koepp had a discussion with Scott Gosse, Administrator for the Village about lake crew hiring and harvesting costs.

-In 2019 the Pewaukee Lake Ski Club donated to the Water Resource Fund, \$1500.00 to be used for a Healthy Lakes Grant that would be paid to the Village of Pewaukee upon completion. The project is now complete, and a check will be sent to the Village of Pewaukee.

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-LPSD's lake crew is fully staffed. The weeds are starting to grow fast due to the low lake level and sunshine penetration.

**Sewer Report** -We have received the reports from Visu-Sewer of the televising of the contracted areas of the sewer system. The 24" Main from Prospect & Frog Ally (Ken Webers) to PS#1 in the Village is to be done yet. Maps are now being prepared to address any areas of minor repairs etc. Annual flushing of the sewer system will start very soon.

**Unfinished Business –**

Lift Station Engineering Service Contracts:

- We have obtained the necessary easements needed for PS #10 and have received the Permits from the City of Pewaukee. Construction has started.
- PS #1 – T. Koepp and Attorney Fabyan are in the process of negotiating the easements. T. Koepp is working with Mr. Colombe's list of easement requirements and restoration items on his property after the work is complete. Following a discussion regarding the easement, J. Ruf made a Motion to authorize J. Boland to sign the revised easement, and that Attorney Erick Fabyan to notarize it. J. Boland 2<sup>nd</sup>. Motion passed.
- Sewer Building Expansion Project. T. Koepp will set up a meeting with Nick Fuchs, Planner & Community Development Director, City of Pewaukee to determine if it would be a viable option to build a prefabricated metal building at the Gluth property that would enable LPSD to protect all our equipment.
- The Employee Procedures & Practices Section F. Disability Insurance revised update was postponed until the next meeting as Attorney Fabyan was unable to be present.

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- To date, we have not received the Disability Insurance Policies from Northwestern Insurance for long-term and short-term disability for current eligible employees, with a six (6) month waiting period for new full-time employees.

**New Business** – T. Koepp will contact the DNR for more information about the Fire Departments use of chemicals in the Lake (to put out a boat fire) and what impacts it may have.

- J. Boland mentioned that he will be attending the Plan Commission Meeting on the Westridge Builders Project (Sports Doc plans) that will be 5 stories, 28 units with 56 parking stalls.

**Next Meeting** - The next monthly meeting is July 20, 2021, at 6:30 P.M. There being no further business brought before the board, J. Ruf made a Motion to adjourn at 7:30 P.M. J. Boland 2nd. The motion passed unanimously.

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Joseph Boland, Secretary

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John F. Ruf, President