

**MINUTES****REGULAR MEETING****April 20, 2021**

The Regular Meeting of the Lake Pewaukee Sanitary District (LPSD) was duly convened at the Administration Building on the 20<sup>th</sup> day of April. This meeting was properly noticed. Chairman John Ruf and Commissioners John Gutenkunst and Joseph Boland were present. Also in attendance: Manager Thomas Koepp; Accountant James O'Brien; Attorney Erick Fabyan, Randy Langer PE, Strand Engineering and Recording Secretary, Rita Michaelson.

**Call to Order** – Chairman Ruf called the meeting to order at 6:30 P.M.

**Citizens Request** – None

**Approval of Minutes** – J. Boland made a Motion to approve the Minutes from the March 16, 2021 meeting as presented. J. Gutenkunst 2<sup>nd</sup>. Motion passed.

**Unfinished Business** – Randy Langer, PE., Strand Engineering presented preliminary drawings of Design 1 & 2 Options for the Sewer Building Expansion Project. A Discussion followed the presentation. The Board requested a copy of the Options for review.

**Financial Report** – James O'Brien presented the financial statements for March. The accountant highlighted any cost variances that affected the reports. Following the discussion, J. Boland made a Motion to approve the March statements as presented and the vouchers for payment. Lake (\$7,654.56) Sewer (\$123,891.89). J. Gutenkunst 2<sup>nd</sup>. The Motion passed.

**Legal Report** – None

**Manager's Report-**

**Lake Report** – The lake crew staff has been hired. The next piece of lake equipment to be refurbished is the flat barge which has a small leak, and motor needs a new water pump.

**Sewer Report** -Visu-Sewer is near completion of televising of the current contracted areas of the sewer system. J.Boland suggested that at this time we get a quote or bid to contract for the next area to be televised in order to complete approximately 10% each year.

Replaced both soft starts on PS #14. Replacing both pumps at PS#7.

**Unfinished Business Cont'd – Thomas Koeppe reported on the following:**

- Lift Station Engineering Service Contracts:

PS#2 - Mostly done and will be doing a Punch List

PS#4 – Switched over to new generator on. Old generator will be removed this coming Thursday. Asbestos removal complete. The generator startup for PS #4 is scheduled for 5/8/21. Need to pave the area & do a Punch List.

PS #1 – Discussion held regarding research that needs to be completed on several easements by Attorney Fabyan and report back to the Board for further discussion.

PS #10 - Attorney Fabyan reported on his research of the City of Pewaukee easements or Public Road at PS #10. (The neighbors requested the pumping station be moved when rebuilding, so they have a better view of the lake). A discussion was held regarding the various options and costs relating to moving the pumping station location.

-Attorney E. Fabyan presented the updated language for the Employee Procedures & Practices Section F. Disability Insurance with Northwestern Mutual. The policies propose long-term and short-term Disability for current eligible employees and with a six (6) month waiting period for new full-time employees. The Board requested that they want to review the recommended language, prior to the next meeting, before making a Motion.

**April 20, 2021**  
**Page 3**

**New Business – None**

**Next Meeting** - The next monthly meeting is May 18, 2021 at 6:30 P.M. There being no further business brought before the board, J. Ruf made a Motion to adjourn at 8:12 P.M. J. Boland 2nd. The motion passed unanimously.

\_\_\_\_\_

Joseph Boland, Secretary

\_\_\_\_\_

John F. Ruf, President