

MINUTES

REGULAR MEETING

September 15, 2020

The Regular Meeting of the Lake Pewaukee Sanitary District (LPSD) was duly convened on the 15th day of September. This meeting was properly noticed. Chairman John Ruf and Commissioner John Gutenkunst and Joseph Boland were present. Also, in attendance: Manager, Thomas Koepp; James O'Brien, Accountant and Recording Secretary, Rita Michaelson.

Call to Order—Chairman Ruf called the meeting to order at 6:30P.M.

Citizens Request – None

Approval of Minutes – J. Ruf requested a Motion be made to approve the Minutes from the August 18, 2020 meeting as presented J. Boland made the Motion. J. Gutenkunst 2nd. Motion passed.

Financial Report – James O'Brien presented the financial statements for August. The report highlighted any cost variances that may affect the budget. Following the discussion, J. Boland made a Motion to approve the August statements as presented and the vouchers for payment. Lake (\$61,624.31) Sewer (\$120,045.37). J. Gutenkunst, 2nd. Motion passed.

The accountant presented the preliminary budget assumptions for 2021. A discussion followed the presentation. The quarterly sewer charge is anticipated to increase from \$118.00 per quarter to \$121.00 due to operating and equipment replacement costs. John G. suggested adding to the budget for the design, preliminary sketches, survey of properties for an additional building for storage for equipment.

Legal Report – None

Manager's Report:

Sewer Report- The Oak Street & Peninsula Drive Water Main and Road Reconstruction upgrade project is in process. LPSD has a contract with Soper Grading & Excavating,(the company working on the project), for renting a designated area by our garage on Prospect to store their materials.

Flushing of the sewer system is behind, but crew has started this week.

A new furnace and AC were installed this week to replace the old system that stopped working last week.

No update at this time on the televising of our system and when it will be done. Following discussion, it was suggested by the board, that additional footage be added to the present request for televising.

Lake Report – The barge with the stainless-steel bottom from D & D is finished.

We have two summer crew that are still working and have hired another three for the fall cleanup.

The Pewaukee Mayor forwarded to T. Koepp correspondence that he received regarding placing floating toilets on Pewaukee Lake. Following a discussion, the statement is the District is not interested.

Unfinished Business –

- Pewaukee Lake Dam Order & Lake Levels – Sent an email to test a connection to Mission software which monitors the gauge (at village dam) so you can check levels on the internet. Once it works correctly, it will be added to our website.

- The Employee Procedure & Practices Handbook update – The accountant requested to leave it on the agenda but move the discussion and review at the November meeting. That will enable us to do the annual review and update the disability section at the same time.

- T. Koepp reported on the French properties' sewer relocation project. A discussion was held of the email correspondence from Atty. K. Gutenkunst regarding her easement research. When we confirm the Right of Way and plans are completed, all documents will be reviewed by our attorney and a final plan will need to be reviewed by LPSD's engineer prior to Commission approval.

Discussion regarding the winter storage for the leased/rented harvester by Mike Heise. T. Koepp will contact to discuss.

New Business- None

Next Meeting - The next monthly meeting is October 20th, 2020 at 6:15 P.M. There being no further business brought before the Board, J. Ruf requested a Motion be made to adjourn at 7:42 P.M. J. Gutenkunst. The motion passed unanimously.

Joseph Boland, Secretary
John F. Ruf, President