

MINUTES**REGULAR MEETING****July 21, 2020**

The Regular Meeting of the Lake Pewaukee Sanitary District (LPSD) was duly convened on the 21st day of July. This meeting was properly noticed. Chairman John Ruf and Commissioner John Gutenkunst and Joseph Boland were present. Also, in attendance: Manager, Thomas Koepp; James O'Brien, Accountant and Recording Secretary, Rita Michaelson.

Call to Order—Chairman Ruf called the meeting to order at 6:30P.M.

Citizens Request – None

Approval of Minutes – J. Boland made a Motion to approve the Minutes from the June 23, 2020 meeting as presented. J. Gutenkunst 2nd. Motion passed.

Financial Report – James O'Brien presented the financial statements for June. The report highlighted any cost variances that may affect the budget. Following the discussion, J. Boland made a Motion to approve the June statements as presented and the vouchers for payment. Lake (\$53,870.52) Sewer (\$110,101.25). J. Gutenkunst, 2nd. Motion passed.

The form from Waukesha State Bank to change the dollar amount of transactions that require two signatures, from \$5,000 to \$7,500. was presented and signed.

Legal Report – None

Manager's Report:

Sewer Report- We have started flushing the system this week. The televising is in the process of mapping what needs to be done.

Pumping Stations #11, #13 & #5 are in the process of installing new transfer switches and replacing the generator panel.

Lake Report – The next barge has been repaired several times, and now would like to replace the bottom with stainless steel.

The lake looks good yet, no large algae blooms. We are harvesting in the Glen Cove and PYC area since it has a lot of weeds. They will go back in and clean up when harvesting is done. We expect some calls.

Unfinished Business –

- Lake Management Plan by SEWRPC – T. Koepp distributed the completed Plan. Following discussion, it was requested by the commission that each municipality be contacted and request that it is put on their agenda for approval.
- PS #2 & #4 the structures are complete and wrapped in Tyvek waiting for the generators.
- Pewaukee Lake Dam Order & Lake Levels – Nothing to report currently.
- The Employee Procedure & Practices Handbook update on the disability section should be ready for discussion & action at the next meeting.
- T. Koepp reported on the French properties' sewer relocation project, that there have been some changes in property ownership. The project is moving forward in the right direction. The CSM's are currently being created. When completed, a final plan will need to be reviewed by LPSD's engineer prior to Commission approval.

New Business- A discussion was held regarding the proposed Barge Equipment Rental Agreement between LPSD and Wisconsin Homes of Pewaukee and Michael Heise. Following the discussion, J. Boland made a Motion to move forward with the approved Barge Rental Agreement, and gave T. Koepp the authority to sign the agreement following approval by both parties.

Next Meeting - The next monthly meeting is August 18th, 2020 at 6:30 P.M. There being no further business brought before the Board, J. Ruf requested a Motion be made to adjourn at 7:35 P.M. J. Boland 2nd. The motion passed unanimously.

_____ Joseph Boland, Secretary
_____ John F. Ruf, President