

MINUTES**REGULAR MEETING****April 21, 2020**

The Regular Meeting of the Lake Pewaukee Sanitary District (LPSD) was duly convened on the 21st day of April. This meeting was properly noticed. Chairman John Ruf and Commissioners John Gutenkunst and Joseph Boland were present. Also, in attendance: Manager, Thomas Koepp; James O'Brien, Accountant and Recording Secretary, Rita Michaelson.

Call to Order—Chairman Ruf called the meeting to order at 6:05 P.M.

Citizens Request – None

Approval of Minutes – J. Boland made a Motion to approve the Minutes from the March 18th, 2020 meeting as presented. J. Ruf 2nd. Motion passed.

Financial Report – James O'Brien presented the financial statement for March. The report highlighted any cost variances that may affect the budget. Following the discussion, J. Boland made a Motion to approve the March statements as presented and the vouchers for payment. Lake (\$4,255.62) Sewer (\$85,359.78). J. Ruf 2nd. Motion passed.

Legal Report – None

Manager's Report:

Lake Report – We have a full crew hired. We will be putting some lake equipment in by the end of this week and next. The Lake Patrol will be placing the buoys around the lake Friday, April 24th. Shawn O' Hern is still off with his injury, possible return in mid-May.

Sewer Report- Wet well cleaning has been completed. Sewer flushing will start in approximately two weeks. Some televising is being scheduled. Also, additional quotes have been requested for the televising of the sewer lines.

- The quarterly billing and Covid-19 Newsletter included a form requesting their email addresses and phone numbers to make communications easier and more efficient. We also sent the form to City of Pewaukee residence that are serviced by LPSD, along with the Newsletter asking everyone to refrain from flushing anything but toilet paper. i.e.: no wipes, towelettes, or paper towel.

Unfinished Business –

- Lake Management Plan by SEWRPC – T. Koepp reported that the Plan is in the process of being printed.

- PS # 3 & PS #7 still have a punch list to be completed before finalizing.

- Lift Station Engineering Service Contract PS #2 & PS #4 – The bid opening was held on April 14, 2020 at 11:00 A.M. Ruekert-Mielke then reviewed all the bids and will send a Notice of Award to Hogan Electric, Inc. J. Boland made a Motion to award the bid for PS #2 & PS # 4, Hogan Electric, Inc. J. Gutenkunst 2nd the Motion. The Motion passed.

- Pewaukee Lake Dam Order & Lake Levels – T. Koepp presented an electronic report of the Lake level from the Village of Pewaukee gauge that electronically measure levels and temperatures.

- T. Koepp reported on the status of the disability insurance applications at this time.

New Business- None

Next Meeting - The next monthly meeting is May 19th, 2020 at 6:30 P.M. There being no further business brought before the Board, Joseph Boland made a Motion to adjourn at 7:05 P.M. John Gutenkunst 2nd. The motion passed unanimously.

Joseph Boland, Secretary

John F. Ruf, President